



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

Addendum No. 1 – Page 1 of 2

September 11, 2020

### ADDENDUM # 1

Bid No.: 50-00131089

Bid Opening Date: September 24, 2020

**For: TWO (2) YEAR CONTRACT FOR THE SUPPLY OF FRESH AND FROZEN PRODUCE FOR THE JEFFERSON COMMUNITY ACTION PROGRAM - HEAD START PROGRAM**

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### **CLARIFICATION OF SPECIFICATIONS:**

#### **Questions and Answers:**

Q1: How many Head Start facilities are there?

A1: There are six (6) for grocery delivery.

Q2: May We have addresses, or refer us to website.

A2: Beechgrove Head Start  
721 Tricia Court  
Westwego, LA 70094

Causeway Head Start  
3420 N. Causeway Blvd., Suite B  
Metairie, LA 70002

Jutland Head Start  
1821 Jutland Drive  
Harvey, LA 70058

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETN, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET) WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

Kenner Head Start  
200 Decatur Street  
Kenner, LA 70062

Lapalco Head Start  
2001 Lincolnshire Drive  
Marrero, LA 70072

Terrytown Head Start  
2315 Park Place  
Gretna, LA 70056

- Q3: There are no places for brand, even in the frozen product. Are we eliminating those requirements?  
A3: Refer to section B of page 2 of the bid form. Bidders may provide their brand names on the bid form.
- Q4: If we need to apply a minimum order, either \$\$ or case, where would we indicate that?  
A4: Bidders may indicate this information on the bid form.

Sincerely,

*Melissa Ovalle*

Melissa Ovalle, Buyer II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

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